



"Academic Excellence in a Catholic Christian School"

430 E. Savidge, Spring Lake, MI 49456 | 616-842-1282 | schooloffice@slstm.org | www.stmarysl.org

COMMITTEE PURPOSE STATEMENTS

Diocese of Grand Rapids Parish Owned Model

MISSION EFFECTIVENESS COMMITTEE

Purpose: To formulate and propose to the Board, policies and plans which will ensure that the school maintains and enhances its identity as Catholic and carries out its mission; To work with the administration and through the administration, with the staff and faculty on programs designed to publicly enhance the Catholic character and identity of the school.

COMMITTEE ON DIRECTORS

Purpose: To create a process for recruiting new Board members and to design and implement a process for the selection of Board officers; To ensure the strength of the Board and the implementation of its responsibilities by providing appropriate orientations, in-service training and evaluations.

PLANNING AND POLICY COMMITTEE

Purpose: To assist the administration in the formulation of a long-range strategic plan; To monitor the strategic plan and review objectives for possible policy; To assist the administration in the formulation of policy to guide academic, student, business, development and faith community affairs.

BUILDING AND GROUNDS COMMITTEE

Purpose: To develop and monitor long-term facility maintenance, capital improvements, security, space utilization and emergency management plans for the school.

FINANCE COMMITTEE

Purpose: To monitor the current year budget and to develop and propose to the Board a budget for the next fiscal year; To prepare, update and monitor long-range financial plans for the school; To oversee, from a policy and planning perspective, business operations of the school.

DEVELOPMENT COMMITTEE

Purpose: To assist the Board in carrying out its planning and policy responsibilities with regard to public relations, communications and development/institutional advancement; To assist the administration in the implementation of development/institutional advancement programs and efforts.

MARKETING COMMITTEE

Purpose: To assist the Principal, Board, and Recruitment Team with planning, creating, implementing and monitoring a program to market St. Mary's School for image and enrollment.

COMMUNICATION COMMITTEE

Purposes: To assist the Principal in developing a communication plan to promote St. Mary's School for image and enrollment. To assist the Principal in implementing St. Mary's School's communication plan.