



"Faithfully educating the Lakeshore since 1954"

430 E. Savidge, Spring Lake, MI 49456

616-842-1282

www.slstm.org

## Preschool Registration 2023-2024

(Revised March 2023)

Family Name \_\_\_\_\_ Dad \_\_\_\_\_ Mom \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Zip Code \_\_\_\_\_ Home Phone \_\_\_\_\_

Family resides in \_\_\_\_\_ school district (Public school district they would attend)

E-Mail (Mom) \_\_\_\_\_ Cell Phone (Mom) \_\_\_\_\_

E-Mail (Dad) \_\_\_\_\_ Cell Phone (Dad) \_\_\_\_\_

Parish Affiliation \_\_\_\_\_ (Must be answered)

### Please list all children who will attend St. Mary's Preschool next year.

| First, Middle, Last Name | Date of Birth | Allergy Information | Preschool Class Choice<br>(see side 2 for options) |
|--------------------------|---------------|---------------------|--|
|                          |               |                     |  |
|                          |               |                     |  |
|                          |               |                     |  |
|                          |               |                     |  |
|                          |               |                     |  |

Current School Families: Please return this sheet by **Friday, March 10, 2023** with your **non-refundable registration fee of \$100.00 per student and \$38 SchoolAdmin family fee** to ensure your child's/children's registration in our program. Open registration to the public will begin on **Wednesday, March 9**. After this date, we cannot guarantee a reserved spot for your child. **We cannot enroll or "count" your child/children until this form is returned with the non-refundable \$100.00 per child registration fee.**

**Per Diocesan & School Policy, current school year tuition payments must be current before students re-enroll.**

Parent Signature: \_\_\_\_\_

**PLEASE REVIEW AND SIGN THE TUITION CONTRACT  
ON THE REVERSE SIDE OF THIS FORM.**

For St. Mary's School Office Use Only

Pre-Registration Paid: Check # \_\_\_\_\_ Date Received \_\_\_\_\_ Amount Received \_\_\_\_\_

Enrolled: \_\_\_\_\_ SchoolAdmin Family Fee: \_\_\_\_\_



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## St. Mary's Tuition Contract

This Contract made by and between St. Mary's Catholic School (referred to hereinafter as the "School") and \_\_\_\_\_ (hereinafter as the "Parent").

### ENROLLMENT

The Parent wishes to enroll, and the School agrees to accept the named children listed on page 1, in the classes indicated for the 2023-24 school year. This agreement will be binding for all students enrolled.

### TUITION COMMITMENT

Parent agrees to pay to the School the total tuition and other charges\* for each of the enrolled students according to the schedule and terms set forth. All families, including staff and scholarship recipients, must make payment arrangements for payment through the online portal. In addition, a late fee of \$50 will be imposed each month that a payment is not submitted on time and/or for non-payment.

\*The additional preschool charges are the \$100 non-refundable registration fee and \$38 SchoolAdmin Family Fee due with registration. Potential field trip/activity fees during the school year will be added to the billing platform.

### 2023-2024 PRESCHOOL PROGRAM CLASS OPTIONS

|   |  |        |
|---|--|--------|
| 3 year old class<br>(3 YEAR OLD)  | 2 Days Tuesday & Thursday<br>8:35-11:30                      | \$1693 |
| 3 year old class<br>with Preschool Plus option<br>(3 YEAR PLUS)             | Adds 3 mornings<br>Monday, Wednesday, & Friday<br>8:35-12:30 | \$3264 |
| 4 year old class<br>(4 YEAR OLD)  | 3 Days<br>Monday, Wednesday, & Friday<br>8:35-11:30          | \$2224 |
| 4 year old class<br>with Preschool Plus option<br>(4 YEAR PLUS)             | Adds 2 mornings<br>Tuesday & Thursday<br>8:35-12:30          | \$3264 |
| Kindergarten Prep-5 day<br>(KPREP 5-DAY)                                    | Monday-Friday<br>12:35-3:30                                  | \$2958 |
| Kindergarten Prep-5 day<br>with Preschool Plus option<br>(KPREP 5-DAY PLUS) | Adds Monday-Friday morning<br>8:35-12:30                     | \$4896 |

School Principal: Maureen Turner - [principal@slstm.org](mailto:principal@slstm.org)

Billing Questions: Mary Peel - [mpeel@slstm.org](mailto:mpeel@slstm.org)

Preschool Director: Rachael Mouradian - [rmouradian@slstm.org](mailto:rmouradian@slstm.org)

Our family is interested in the St. Mary's Extension Program in the afternoon: Yes \_\_\_\_\_ No \_\_\_\_\_

### NON -ADMISSION OF STUDENTS DUE TO TUITION DELINQUENCY

Families failing to pay tuition, according to the school tuition payment guidelines, will be informed that their student(s) may not be readmitted to the school, unless they have made a repayment plan with school/parish administrative staff. If families are not current in their payment of tuition:

- At least five days prior to the beginning of school, their student(s) may not be readmitted on the first day of school.
- At least five days prior to the beginning of the second semester, their student(s) will not be readmitted on the first day of the second semester.
- At least five days prior to the end of the school year, their student(s) will not receive his/her final report card until payment is made.

A student may be denied admission to the school at any time during the school year due to tuition delinquency. Tuition delinquency accounts may be submitted to a professional collection agency to pursue collection.

**PARENT ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS SAID CONTRACT.**

|           |           |
|-----------|-----------|
| Parent 1: | Parent 2: |
| Date:     | Date:     |